



Friends Mascot Eddie

## 2017 Annual Report

Dear Friends:

Friends of the Fairfax County Animal Shelter (Friends) is pleased to present its 2017 Annual Report. Our 2017 financial statements were audited by Burdette Smith & Bish, LLC. The audited financial statements with footnotes are attached.

Friends is the nonprofit fundraising partner of the Fairfax County Animal Shelter. With the support of our animal-loving community, Friends funds important needs beyond what the Shelter's budget can provide. In addition to funding behavioral training for dogs both pre-and post-adoption, Friends helps pets throughout the shelter with dental procedures, surgeries, medical therapies, parasite prevention and more. With your help, Friends joins in the Shelter's effort to ensure every pet is offered the best opportunity to find and remain in a loving forever home.

Since 2006, our all-volunteer organization has worked tirelessly to help fulfill many of our municipal Shelter's outstanding needs. As Friends has grown, my board colleagues and I concluded that it was time for professional support. In the spring of 2017, we hired a full-time executive director. Additional transitions included two of our long-term board members, Mary O'Malley and Jami Ojala, retiring from the board. Without their tireless support, dedication, compassion and hard work, Friends would not be the organization that it is today. As our supportive donor base has grown in size, our operations has grown in complexity, necessitating the need to hire an accounting firm.

We are still largely an all-volunteer organization, and we will continue to rely on volunteers to ensure that donations are used first and most importantly for the care of shelter pets. We continue to depend on an amazing group of volunteers, and with staff onboard, we have strengthened our communications strategy, recruited additional volunteers, improved infrastructure, and increased fundraising. With some of the growing pains behind us, we are increasing our ability to fulfill our mission. These changes have enhanced our ability to make a positive impact in the lives of our community's pet and human population. We are so grateful to you, our compassionate community. Thank you for caring for stray, surrendered and seized pets as you do your own.

Your support has made it possible for Friends to expand efforts with the addition of two adoption initiatives. Due to the generosity of a large bequest from Anne S. Jacobs, we began funding dental care for shelter cats and dogs most in need. This has not only relieved potential owners of worries about the cost of treatment, but with extractions, cleanings and dental surgeries behind them, these pets can put their best face forward to win the hearts of a new forever family.

Secondly, to encourage adoption of senior pets, Friends began funding a thorough medical exam to offer potential adopters a true health overview. PawFax, as we call it, consists of a series of tests, including blood work, urinalysis and x-rays. In most cases, tests highlight a pet's good health, and in some cases, tests identify critical health issues that can then be addressed. Through these, and many other efforts, we are so proud to partner with the Shelter to promote adoption and pet well-being.

But we couldn't do any of this without you. We are extremely grateful for the support of our community. Your spirit, donations and participation in events, help to ensure that each shelter pet is provided the best opportunity to find and remain in a loving forever-home.

Keep in touch,

**Evelyn Grieve, President**

## 2017 Program Highlights

- Provided nearly \$12,000 for collars with personalized I.D. tags for more than 2,186 adopted dogs and cats, thus helping reunite lost pets with their families more quickly. All adopted dogs received a leash too.
- In support of the Shelter's enrichment program, Friends provided more than \$2,000 toward the purchase of items to stimulate shelter pet's cognitive, social, physical and behavioral health.
- Funded medical treatment for more than 100 shelter pets, amounting to nearly \$60,000 to save and improve quality of life, and promote adoption.
- Provided nearly \$40,000 to fund spay and neuter surgeries and vaccinations for more than 550 community cats as part of the Shelter's Trap, Neuter, and Return program.
- Funded dental care for 28 shelter pets, totaling more than \$14,000, to reduce pain, improve overall health, and promote adoption.
- Provided more than \$60,000 to fund the Shelter's breakthrough, comprehensive parasite prevention program that administers flea, tick, and heartworm prevention to all dogs, cats and rabbits upon Shelter intake. In 2017, the program treated 988 dogs and puppies, 1,198 cats and kittens, and 121 rabbits.
- To improve adopter satisfaction and help reduce returns, Friends provided more than \$3,300 in funding for pre- and post-adoption socialization and behavioral training for 13 dogs.
- Provided more than \$7,000 to support the adoption and well-being of senior pets. This included funding medical exams to offer potential adopters a true health overview. We also funded medications and other support for pets being fostered in the Shelter's hospice program.
- Supported uniquely themed one-to four-day adoption events throughout the year. Friends sponsored the free or half-price adoption of 315 pets.
- Purchased medical equipment for the Shelter, totaling more than \$8,000, most notably an ultrasound machine. The ability to perform an ultrasound in the Shelter's vet suite reduces cost, expedites diagnosis, and eliminates transfer-related pet stress.

## 2017 Financial Summary

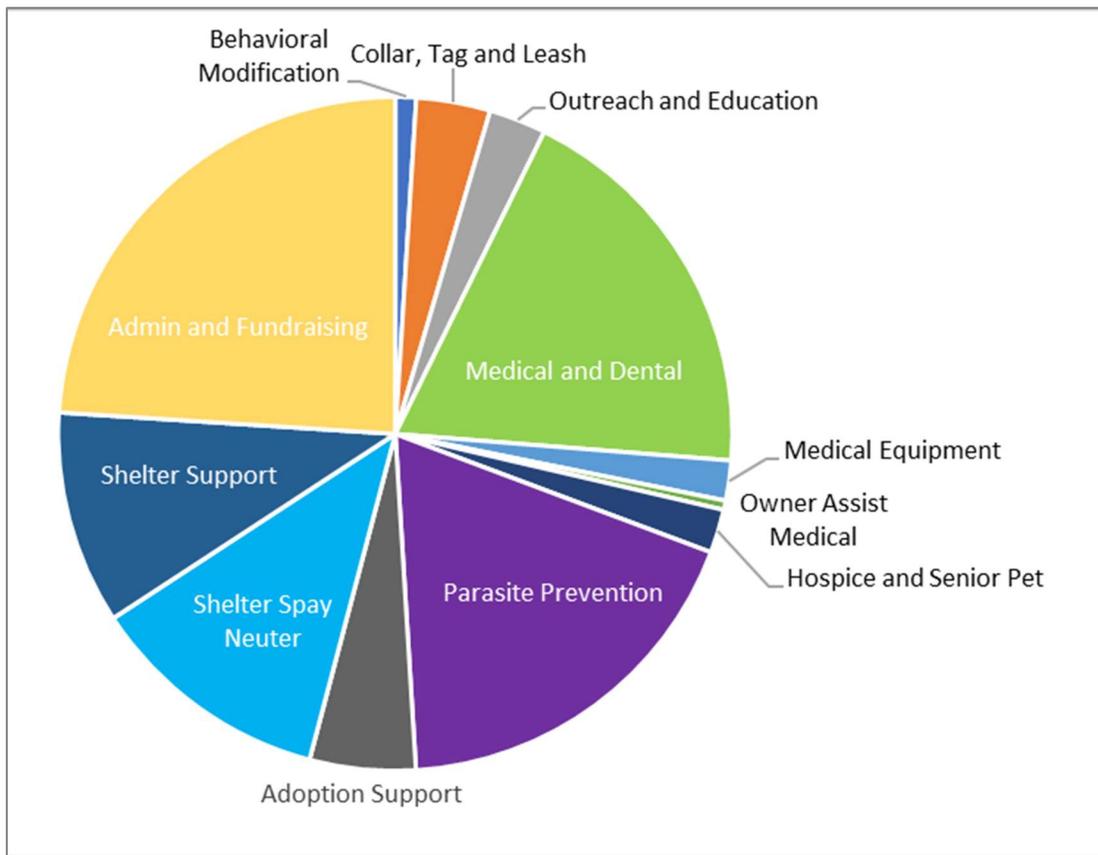
### Revenue:

Revenue growth is reflective of Friends' continuing effort to build support in the community and increase awareness and engagement with Friends' legacy giving opportunities. The addition of professional staffing and services supports increased revenue and income diversification, in partnership with a deeply engaged and effective group of volunteers.

### Expenses:

Capacity building is an investment into the effectiveness and future sustainability of an organization. When analyzing expenses in this, Friends' first year engaging professional staff and services, it is important to consider the tools and systems that are being established to ensure Friends' long-term ability to fulfill its mission in an ever-growing community.

## 2017 Expenses



## Making a Difference

### Rescued from a Danger

We all love our pets, and though most of us can maintain a balance between providing them with a healthy home environment while not compromising our own well-being, some pet owners fall victim to their own good intentions.

Last June, Fairfax County Animal Protection Police were alerted to a hoarding situation and subsequently seized nearly 70 cats from a single-family home. The cats were brought to the Fairfax County Animal Shelter with a host of medical issues and malnutrition.



Shelter staff worked tirelessly to support the intake and care of the felines ranging in age from newborn to 11 years old. Friends stepped in to help fund the rehabilitation and adoption effort. Supported by donations from our animal-loving community and grants provided by PetSmart Charities and the ASPCA, the cats received life-saving treatments, daily care and socialization, and spay or neuter.

The rehabilitated cats have each found their new homes! Even the few that were not well socialized found their places as "working cats" in local warehouses and farms, and we suspect by now they are sharing some purrs and rubs with their people.



### A Full Recovery – A Full Life

Canine parvovirus is a highly contagious viral disease that is especially life-threatening in puppies. When eight-week-old Ludwig came to the shelter and was diagnosed with the virus, he was immediately placed into quarantine and provided basic care. However, successfully beating parvo means around the clock veterinary care that includes the provision of intravenous fluid, medication and careful monitoring. Funding such expensive medical treatment of a single puppy compromises our Shelter's ability to best serve the abundance of pets that come through its doors. Fortunately, with the support of our generous donors, Friends was able to step in and see that Ludwig received the treatment he needed to survive and thrive!



Today, the sweet puppy is loving life with his new family. He is adorable, mischievous and an absolute delight to his people. Here is what mom Lauren says:

*Ludwig is going by his new name, Helmutt Pupperer, but we mostly end up calling him 'Little Bro' because he's playing the role so well to his big sister Gooby. It took a few days for him to settle in, and for him and Gooby to get to know each other, but now they are best friends. This little eight-pound pup manages to hold his weight well when they play rough and tumble. We are loving this new addition to our little family, and I want to extend my thanks to Friends, and to the Shelter staff who helped us adopt him.*

### Happy Ending Alert!

If you happen to follow us on Facebook, you may recall us sharing a story about Chewy. This little guy came into the shelter with a broken pelvis, and a fractured tail and hind leg.

Friends was able to fund the surgery he needed, and how brave he was! Then, as is often the case for pets that require special care during recovery, Chewy took up short-term residency at the home of one of the wonderful Fairfax County Animal Shelter volunteer fosters. This is where our affectionate tongue-in-cheek expression "foster fail" enters the story.



Foster failure: It happens to the best of foster families; even those who have been doing it for years! In Chewy's case, he won hearts, and it was clear to the temporary family that Chewy had found his forever home.

### You Make It Happen!

Thank you to our amazing community of animal-lovers who make Friends' work possible! Donations from individuals, families, civic groups, clubs and local businesses fund the work we do on behalf of shelter pets. Thank you also, to the many local veterinarians, trainers and other animal care businesses who support our efforts by extending free and discounted services for shelter pets.



**FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER**

**INDEPENDENT AUDITORS' REPORT  
AND FINANCIAL STATEMENTS**

**DECEMBER 31, 2017 AND 2016**

BURDETTE SMITH & BISH LLC  
CPAS AND MANAGEMENT CONSULTANTS  
4035 RIDGE TOP ROAD SUITE 550  
FAIRFAX, VA 22030

# FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER

## INDEPENDENT AUDITORS' REPORT AND FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

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## **INDEPENDENT AUDITORS' REPORT**

Board of Directors of  
Friends of the Fairfax County Animal Shelter  
Clifton, VA

We have audited the accompanying financial statements of Friends of the Fairfax County Animal Shelter (a nonprofit organization), which comprise the statement of financial position as of December 31, 2017 and 2016, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Friends of the Fairfax County Animal Shelter as of December 31, 2017 and 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional expenses on page 10 is presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Burdette Smith & Bish, LLC

Fairfax, Virginia  
September 19, 2018

# FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER

## STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2017 AND 2016

ASSETS	2017	2016
<b>CURRENT ASSETS</b>		
Cash and cash equivalents .....	\$ 617,079	\$ 457,854
Prepaid expenses .....	75	-
Total Current Assets .....	617,154	457,854
<b>INVESTMENTS</b> .....	200,870	-
Total Assets .....	\$ 818,024	\$ 457,854
 <b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable .....	\$ 7,815	\$ 8,525
Total Current Liabilities .....	7,815	8,525
<b>NET ASSETS</b>		
Unrestricted:		
Unrestricted Fund .....	607,910	442,727
Reserve Fund .....	200,000	-
Total Unrestricted Net Assets .....	807,910	442,727
Temporarily restricted .....	2,299	6,602
Total Net Assets .....	810,209	449,329
Total Liabilities and Net Assets .....	\$ 818,024	\$ 457,854

The accompanying notes are an integral part of these financial statements.

# FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER

## STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016

UNRESTRICTED NET ASSETS	2017	2016
<b>REVENUE</b>		
Contributions .....	\$ 617,387	\$ 279,801
Special events (net) .....	32,565	14,936
Investment income .....	14,679	2,988
Other Income.....	1,076	-
<b>Total Unrestricted Revenue</b> .....	<b>665,707</b>	<b>297,725</b>
Net Assets released from restrictions .....	37,589	36,028
	<b>703,296</b>	<b>333,753</b>
<b>EXPENSES</b>		
Program services.....	256,418	208,586
General and administrative .....	54,002	10,594
Fundraising .....	27,693	385
	<b>338,113</b>	<b>219,565</b>
<b>INCREASE (DECREASE) IN UNRESTRICTED NET ASSETS</b> .....	<b>365,183</b>	<b>114,188</b>
<b>TEMPORARILY RESTRICTED NET ASSETS</b>		
Contributions .....	33,286	33,279
Net assets released from restrictions .....	(37,589)	(36,028)
<b>INCREASE (DECREASE) IN TEMPORARILY RESTRICTED NET ASSETS</b> .....	<b>(4,303)</b>	<b>(2,749)</b>
<b>TOTAL INCREASE (DECREASE) IN NET ASSETS</b> .....	<b>360,880</b>	<b>111,439</b>
<b>NET ASSETS, BEGINNING OF YEAR</b> .....	<b>449,329</b>	<b>337,890</b>
<b>NET ASSETS, END OF YEAR</b> .....	<b>\$ 810,209</b>	<b>\$ 449,329</b>

The accompanying notes are an integral part of these financial statements.

# FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER

## STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016

<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	<b>2017</b>	<b>2016</b>
Cash received from donors .....	\$ 684,239	\$ 333,736
Cash paid to suppliers .....	(338,823)	(225,295)
Interest income .....	14,679	2,988
<b>Net Cash Provided By (Used In) Operating Activities .....</b>	<b>360,095</b>	<b>111,429</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchases of investments .....	(200,870)	-
<b>Net Cash Provided by (Used in) Investing Activities .....</b>	<b>(200,870)</b>	<b>-</b>
<b>NET INCREASE (DECREASE) IN</b>		
<b>CASH AND CASH EQUIVALENTS .....</b>	<b>159,225</b>	<b>111,429</b>
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR .....</b>	<b>457,854</b>	<b>346,425</b>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR .....</b>	<b>\$ 617,079</b>	<b>\$ 457,854</b>
<b>RECONCILIATION OF CHANGE IN NET ASSETS TO NET</b>		
<b>CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES:</b>		
Increase (decrease) in net assets .....	\$ 360,880	\$ 111,439
Adjustments to reconcile change in net assets to		
net cash provided by (used in) operating activities:		
Decrease (increase) in:		
Accounts receivable .....	-	5,720
Prepaid expenses .....	(75)	-
Increase (decrease) in:		
Accounts payable .....	(710)	(5,730)
	(785)	(10)
<b>Net Cash Provided By (Used In) Operating Activities .....</b>	<b>\$ 360,095</b>	<b>\$ 111,429</b>

The accompanying notes are an integral part of these financial statements.

# FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2017 AND 2016

### NOTE 1 – Summary of Significant Accounting Policies

Friends of the Fairfax County Animal Shelter (the Organization), is a not-for-profit charitable organization formed in 2006 in the Commonwealth of Virginia. The Organization supports the Fairfax County Animal Shelter by financing medical treatment, surgery, grooming and adoption support for shelter animals. It also supports spay and neuter efforts, assists with foster and rescue programs, purchases supplies for the shelter, and conducts outreach and education efforts related to companion animals.

#### Basis of Accounting

The accompanying financial statements are presented in accordance with the accrual basis of accounting, whereby revenue is recognized when earned and expenses are recognized when incurred.

#### Support and Expenses

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

Expenses are recorded when incurred in accordance with the accrual basis of accounting.

#### In-Kind Support

Contributions of donated services that enhance a non-financial asset and contributed services that are considered specialized and can be estimated, and would have been purchased if not donated, are reflected in the accompanying financial statements. Contributed services represent the value of donated program volunteer and other services, special event professional service, and legal services and are recorded as contributions at their estimated fair market value as of the date of the donation.

#### Tax Exempt Status

The Organization has been granted exemption from income taxes under Section 501(c)(3) of the Internal Revenue Code, as amended and is classified as other than a private foundation. However, income from certain activities not directly related to the organization's tax exempt purposes may be subject to taxation as unrelated business income. There was no unrelated business income in 2017 or 2016.

Management has evaluated the Organization's tax positions and concluded that the Organization had taken no uncertain tax positions that require adjustment to or disclosure in the financial statements. With few exceptions, federal and state information returns for the years prior to 2014 are no longer subject to examination by tax authorities.

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all unrestricted bank accounts, short term certificates of deposit, money market funds and similar highly liquid investments, such as certificates of deposit with limited and immaterial exposure to penalties for early withdrawal, to be cash and cash equivalents.

# FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2017 AND 2016

### NOTE 1 – Summary of Significant Accounting Policies, continued

#### Accounts Receivable

Accounts receivable represent unconditional promises to give that are expected to be collected within one year and are reported at their net realizable value. The Organization uses the allowance method for recording bad debt expense. Management periodically reviews the aged receivables and adjusts the allowance to reflect the current estimate of future bad debt expense. Accounts receivable is \$- at December 31, 2017 and 2016.

#### Investments

Investments in money market funds, mutual funds, and fixed income obligations with readily determinable fair value are reported in the statement of financial position at fair value using level 1 valuation methodology. Interest, dividends and realized gains or losses are recorded when earned or sustained. Fluctuations in the market value of the portfolio are recorded as unrealized gains or losses in the accompanying statements of activities.

#### Classes of Assets

To ensure the observance of limitations and restrictions placed on the use of resources available to the Organization, resources for various purposes are classified for accounting purposes into the following classes established according to their nature and purpose.

Unrestricted net assets are the net assets that are neither permanently restricted nor temporarily restricted by donor-imposed stipulations and includes Board designated funds, i.e.: funds that have been segregated by the Board to be spent only on specified purposes.

Reserve Fund amounts are designated by the Organization's Board of Directors for unexpected contingencies and other events so warranted by the Board.

Temporarily restricted net assets result from contributions whose use is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Organization pursuant to these stipulations. Net assets may be temporarily restricted for various purposes, such as use in future periods or use for specified purposes.

Permanently restricted net assets are contributions whose use is limited by donor-imposed stipulations that neither expire by the passage of time nor can be fulfilled or otherwise removed by the Organization's actions. The donor of these assets permits the Organization to use all of the income earned on related investments for unrestricted purposes. The Organization has no permanently restricted net assets.

#### Fair Value of Financial Statements

Accounting principles generally accepted in the United States established a framework for measuring fair value, clarifying the definition of fair value within that framework and expanding disclosure about fair value measurements. U.S. GAAP established a three-tiered fair value hierarchy with Level 1 representing quoted prices for identical assets or liabilities in an active market, Level 2 representing quoted prices for identical assets or liabilities in a market that is non-active or with other than directly or indirectly observable inputs, and Level 3 representing estimate values based on unobservable inputs. Related disclosures are segregated for assets and liabilities measured at fair value based on the level used within the hierarchy to determine their fair values.

# FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2017 AND 2016

### NOTE 1 – Summary of Significant Accounting Policies, continued

The carrying amounts for cash and cash equivalents, restricted cash, grant receivable, prepaid expenses, accounts payable, accrued liabilities, and current maturities of long-term borrowing approximate fair market value because of the short maturity of these instruments. The carrying amount of long-term debt approximates fair market value because the interest rate on the instrument is consistent with rates offered for debt with similar terms and maturities.

#### Advertising Costs

Advertising costs are expensed as incurred. Total advertising costs were \$373 and \$4,821 for the years ended December 31, 2017 and 2016, respectively.

#### Functional Allocation of Expenses

The costs of providing the various programs and other activities on behalf of the Fairfax County Animal Shelter have been summarized on a functional basis in the accompanying supplemental schedule of functional expenses. Accordingly, certain costs have been allocated among the programs, fundraising, and management and general activities benefitted based on level of effort.

### NOTE 2 – Investments

Investments are stated at fair value using Level 1 valuation methodology and classified as long-term assets based on the intentions of the Organization. As of December 31, investments consisted of the following:

	2017	
	Cost	Fair Value
Mutual funds - fixed income .....	\$ 89,100	\$ 87,699
Mutual funds - equity .....	111,850	113,171
Total .....	\$ 200,950	\$ 200,870

Investment income for the years ended December 31, consists of the following:

	2017	2016
Interest and dividends .....	\$ 14,748	\$ -
Realized gains (losses) on investments .....	(10)	-
Unrealized gains (losses) on investments ...	(59)	-
Total .....	\$ 14,679	\$ -

### NOTE 3 – Special Events

Special fundraising events are reflected net of costs in the statement of activities. Gross revenues and expenses for the years ended December 31, 2017 and 2016, respectively, are comprised of the following:

	2017	2016
Revenues .....	\$ 49,090	\$ 21,476
Expenses .....	(16,525)	(6,540)
Net .....	\$ 32,565	\$ 14,936

# FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2017 AND 2016

### NOTE 4 – Temporarily Restricted Net Assets

Temporarily restricted net asset activity for the year ended December 31, 2017 is summarized as follows:

	2016	Additions	Releases	2017
Adoption Event Program .....	\$ -	\$ 10,222	\$ (10,222)	\$ -
Pet Sponsorship Program .....	4,776	3,497	(8,273)	-
Pet Media Sponsorship Program ....	323	771	(1,094)	-
Program Specific Funding .....	1,503	1,766	(3,269)	-
Spay Neuter .....	-	30	(30)	-
Springfield Cat Hoarding .....	-	17,000	(14,701)	2,299
	\$ 6,602	\$ 33,286	\$ (37,589)	\$ 2,299

### NOTE 5 – Contributed Services

Supporters of the Organization donate their time and talents for program and administrative activities and events that demonstrate to the community what the Organization has to offer. Accordingly, the accompanying statements include a value for accounting and tax services provided to the organization, excluding time contributed by members of the Board of Directors, for the year ended December 31, 2017 as measured based on the fair value of those services.

Contributed services revenue and corresponding expenses are comprised of the following at December 31:

	2017
Donated account services.....	\$ 12,450
Donated tax services.....	3,000
	\$ 15,450

### NOTE 6 – Unrestricted, Board Designated Net Assets

The Board of Governors segregated certain fundraising funds to be spent only for unexpected contingencies and other events so warranted by the Board. At December 31, 2017 and 2016, designated net assets totaled \$200,000 and \$-0-, respectively.

### NOTE 7 – Subsequent Events

The Organization evaluated its December 31, 2017 financial statements for subsequent events through September 19, 2018, the date the financial statements were available to be issued.

# FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER

## SCHEDULE OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2017 (WITH 2016 SUMMARIZED)

	Program Services	General and Administrative	Fundraising	2017 Total	2016 Total
Advertising .....	\$ -	\$ 323	\$ 50	\$ 373	\$ 5,652
Bank and credit card fees .....	-	5,712	-	5,712	2,739
Behavioral modification program .....	3,348	-	-	3,348	3,775
CFC fundraising .....	-	-	7,850	7,850	-
Collar, tag and leash program .....	11,986	-	-	11,986	12,826
Commissions and fees .....	0	425	-	425	-
Community outreach and education .....	9,256	-	-	9,256	5,253
Conferences and training .....	0	79	-	79	-
Dental treatment .....	14,305	-	-	14,305	-
Dues and subscriptions .....	0	351	-	351	-
Hospice and senior pet program .....	7,048	-	-	7,048	-
Insurance .....	0	2,156	-	2,156	1,667
Legal and professional .....	6,460	20,150	-	26,610	-
Medical equipment for shelter .....	-	-	-	-	-
Medical treatment for shelter animals ..	49,684	-	-	49,684	77,910
Office expenses .....	-	3,272	-	3,272	311
Other .....	-	-	-	-	4,500
Owner assist medical treatment .....	1,500	-	-	1,500	3,556
Parasite prevention program .....	61,769	-	-	61,769	49,605
Payroll and payroll taxes .....	25,162	20,134	19,023	64,319	-
Payroll services .....	-	653	-	653	-
Pet sponsorship program expenses .....	17,128	-	-	17,128	25,808
Program supplies .....	80	-	-	80	-
Shelter spay neuter .....	39,416	-	-	39,416	22,049
Shelter support .....	9,276	-	-	9,276	3,304
Stationery and printing .....	-	126	-	126	-
Supplies .....	-	124	385	509	-
Taxes and licenses .....	-	225	385	610	610
Technology .....	-	54	-	54	-
Travel .....	-	218	-	218	-
	<u>\$ 256,418</u>	<u>\$ 54,002</u>	<u>\$ 27,693</u>	<u>\$ 338,113</u>	<u>\$ 219,565</u>

See independent auditors' report.