



Friends of the Fairfax County Animal Shelter 2013 Annual Report



Official FFCAS Mascot Eddie

Dear Friends:

The Friends of the Fairfax County Animal Shelter (FFCAS) is pleased to present its 2013 Annual Report. FFCAS experienced phenomenal growth in 2013, giving us the ability to provide even greater resources in our mission to support the Fairfax County Animal Shelter. Below are some of the highlights from 2013.

Due to the large revenue increase we experienced in 2013, FFCAS financial statements are subject to an audit in order to participate in the Combined Federal Campaign (CFC). Consequently, FFCAS engaged CPA firm Burdette Smith & Bish LLC to perform an audit of its 2013 financial statements. The audited financial statements and footnotes are attached as part of this Annual Report.

Looking forward, the year 2014 brings many exciting developments, including the official opening of the beautiful new animal shelter facility and launch of the microchip program for cats. FFCAS is funding the microchips for the first year, and we're happy to report that similar to dogs, all cats adopted from the shelter now go to their new homes with a microchip. FFCAS also developed the Shelter Pet Sponsorship program in 2014, which gives businesses and individuals the opportunity to sponsor a portion of adoption fees and/or provide a gift certificate for pet-related services to a specific animal's adopters; this has proven to be a very popular program.

We're extremely grateful to all of our supporters as we continue our efforts to ensure homeless animals in Fairfax County receive needed care, and to improve their chances of finding their "forever homes". We couldn't do it without you!

Evelyn Grieve, President
Friends of the Fairfax County Animal Shelter

2013 Highlights

- 95% of expenditures were made to directly support the shelter and homeless animals.
- Allocated 52% of our expenses to provide veterinary care to shelter animals.
- Purchased toys and special beds to enrich the lives of shelter dogs and cats.
- Installed ramps in cat visitation rooms for enhanced kitty playtime.
- Funded training to improve the skills of volunteers and staff in working with dogs.
- Purchased a small animal habitat.
- Sponsored a rescue reception honoring the critical work of our rescue partners.
- Initiated the collar and I.D. tag program; FFCAS purchased and donated the tag engraving machine, and supplies collars and tags. All adopted cats and dogs leave the shelter with a collar and personalized I.D. tag, improving their chances of returning home if lost.
- Provided support for several adoption events.

2013 Financial Summary

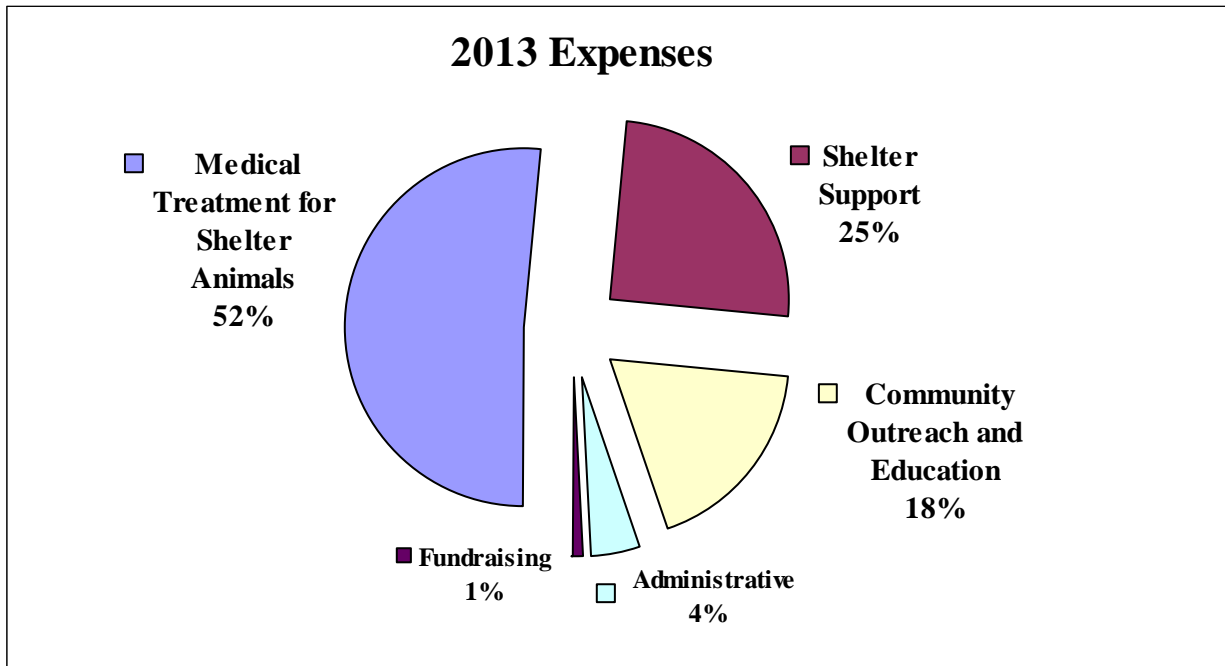
Revenue:

In 2013, FFCAS' net revenue increased substantially to \$213,441, primarily due to a large bequest from a single donor. Greater fundraising efforts and an expanding donor base also contributed to the upward trend.

Absent the large single donation, we expect our 2014 revenue to increase significantly as the result of broadened fundraising activities and greater utilization of social media tools.

Expenses:

As an all-volunteer organization, FFCAS' administrative and fundraising expenses are kept to a minimum. In 2013, 95% of expenditures were made to directly support the shelter and homeless animals in Fairfax County, Virginia. This is an increase from 93% in 2012.



Statements of Revenue and Expense

	<u>2013</u>	<u>2012</u>
Net revenue	\$ 213,441	\$ 56,963
Medical treatment for shelter animals	30,530	20,709
Shelter support	14,757	7,166
Community outreach and education	10,756	6,444
Administrative	2,631	1,315
Fundraising	482	1,066
Total expense	59,156	36,700
Excess of revenue over expense	\$ 154,285	\$ 20,263

Friends of the Fairfax County Animal Shelter
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www.ffcas.org

 <https://www.facebook.com/FFCAS>





FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER

**INDEPENDENT AUDITORS' REPORT
AND FINANCIAL STATEMENTS**

DECEMBER 31, 2013

FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER

INDEPENDENT AUDITORS' REPORT AND FINANCIAL STATEMENTS

DECEMBER 31, 2013

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Friends of the Fairfax County Animal Shelter

We have audited the accompanying financial statements of Friends of the Fairfax County Animal Shelter (a nonprofit organization), which comprise the statement of financial position as of December 31, 2013, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Friends of the Fairfax County Animal Shelter as of December 31, 2013, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Fairfax, Virginia
December 18, 2014

Burdette Smith & Bish, LLC

Associates

REBECCA BARTHOLOMAE, CPA
DEBORAH L. HARRIS, CPA

Members

AMERICAN INSTITUTE OF CPAS
VIRGINIA SOCIETY OF CPAS

FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER

STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2013

ASSETS

CURRENT ASSETS

Cash and cash equivalents	\$	<u>212,039</u>
Total Current Assets		<u>212,039</u>
	\$	<u><u>212,039</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	\$	<u>2,700</u>
Total Current Liabilities		<u>2,700</u>

NET ASSETS

Unrestricted		<u>209,339</u>
		<u>209,339</u>
	\$	<u><u>212,039</u></u>

The accompanying notes are an integral part of these financial statements.

FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER

STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2013

UNRESTRICTED NET ASSETS

Revenue		
Contributions	\$	201,252
Fundraising events, net of expenses		<u>12,189</u>
		<u>213,441</u>
Expenses		
Program:		
Behavioral modification program		3,200
Community outreach and education		10,756
Medical treatment for shelter animals		30,530
Shelter support		<u>11,557</u>
Total Program Expenses		<u>56,043</u>
General and administrative		2,631
Fundraising		<u>482</u>
		<u>59,156</u>
INCREASE (DECREASE) IN UNRESTRICTED ASSETS		154,285
NET ASSETS, BEGINNING OF YEAR		<u>55,054</u>
NET ASSETS, END OF YEAR	\$	<u><u>209,339</u></u>

The accompanying notes are an integral part of these financial statements.

FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2013

CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from donors	\$	213,441
Cash paid to suppliers		<u>(56,456)</u>
Net Cash Provided By (Used In) Operating Activities		<u>156,985</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		156,985
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR		<u>55,054</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	\$	<u><u>212,039</u></u>

RECONCILIATION OF CHANGE IN NET ASSETS TO NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES:

Increase (decrease) in net assets	\$	154,285
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Increase (decrease) in accounts payable		<u>2,700</u>
NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES	\$	<u><u>156,985</u></u>

The accompanying notes are an integral part of these financial statements.

FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2013

NOTE 1 – Summary of Significant Accounting Policies

Friends of the Fairfax County Animal Shelter (the Organization), is a not-for-profit charitable organization formed in 2006 in the Commonwealth of Virginia. The Organization supports the Fairfax County Animal Shelter by financing medical treatment, surgery, grooming and adoption support for shelter animals. It also supports spay and neuter efforts, assists with foster and rescue programs, purchases supplies for the shelter, and conducts outreach and education efforts related to companion animals.

Support and Expenses

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

Expenses are recorded when incurred in accordance with the accrual basis of accounting.

Tax Exempt Status

The Organization has been granted exemption from income taxes under Section 501(c)(3) of the Internal Revenue Code, as amended and is classified as other than a private foundation. Therefore, no provision for income taxes has been made.

Management evaluated the Organization's tax positions and concluded that the Organization had taken no uncertain tax positions that require adjustment to or disclosure in the financial statements. With few exceptions, federal and state information returns for the years prior to 2010 are no longer subject to examination by tax authorities.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Subsequent Events

The Organization evaluated its December 31, 2013 financial statements for subsequent events through October 20, 2014, the date the financial statements were available to be issued.

Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all unrestricted bank accounts to be cash and cash equivalents.

FRIENDS OF THE FAIRFAX COUNTY ANIMAL SHELTER

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2013

NOTE 1 – Summary of Significant Accounting Policies, continued

Classes of Assets

To ensure the observance of limitations and restrictions placed on the use of resources available to the Organization, resources for various purposes are classified for accounting purposes into the following classes established according to their nature and purpose.

Unrestricted net assets are the net assets that are neither permanently restricted nor temporarily restricted by donor-imposed stipulations and includes Board designated funds, i.e.: funds that have been segregated by the Board to be spent only on specified purposes.

Temporarily restricted net assets result from contributions whose use is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Organization pursuant to these stipulations. Net assets may be temporarily restricted for various purposes, such as use in future periods or use for specified purposes. The Organization has no temporarily restricted net assets.

Permanently restricted net assets are contributions whose use is limited by donor-imposed stipulations that neither expire by the passage of time nor can be fulfilled or otherwise removed by the Organization's actions. The donor of these assets permits the Organization to use all of the income earned on related investments for unrestricted purposes. The Organization has no permanently restricted net assets.

NOTE 2 – Special Events

Special fundraising events are reflected net of costs in the statement of activities. Gross revenues and expenses for the year ended December 31, 2013 are comprised of the following:

Revenues	\$	20,081
Expenses		(7,892)
Net	\$	<u>12,189</u>